

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: Maritza Alonzo

Date of Request: 8/27/20

City Attorney Branch/Section: VAN Nuys / Criminal

Outside Title/Position: Investment Broker

Outside Employer Name and Address: Primenca

Number of hours per week: 10

19424 Nordhoff St. #8
Northridge, CA 91324

Outside Work Schedule days/times: Saturday / Sunday

Phone Number: [REDACTED]

Type of Work: Investing / Stock market

Start and End Date: 9/1/20 / 9/1/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>Commission - 50% of the sale</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

[Signature]
Supervisor

Date: 8-28-20

M.C. Tholidor
Branch Chief

Date: 09/22/2020

Leela Kapur
Chief of Staff

Date: 9/23/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED

JUN 09 2020

HUMAN RESOURCES

Name: Janis Levart Barquist

Date of Request: April 27, 2020

City Attorney Branch/Section: Labor Relations

Outside Title/Position: Board Member Ebell Club

Outside Employer Name and address:

Number of hours per week: 1 meeting per month

The Ebell of Los Angeles

Outside Work Schedule days/times: _____

743 S. Lucerne Blvd., Los Angeles, CA 90005

Phone Number: [REDACTED]

Type of Work: Attendance at meetings, reviewing financial docs

Start and End Date: 7/1/2020 / 6/30/2022

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ Yes ☒ No

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐ Yes ☒ No

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ Yes ☒ No

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ Yes ☒ No

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ Yes ☒ No

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ Yes ☒ No

7. Are any issues of municipal law involved? If so, describe: _____

☐ Yes ☒ No

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ Yes ☒ No

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ Yes ☒ No

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Chief of Staff

Date: 4/28/2020

Branch Chief

Date: 4/30/2020

Date: 4/28/20

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RECEIVED

JUN 18 2020

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: PAMELA BENNETT Date of Request: June 10, 2020
 City Attorney Branch/Section: Civil/Housing Outside Title/Position: Legal Services Trust
Fund Commissioner
 Outside Employer Name and Address: State Bar of California Number of hours per week: Quarterly - 2 hrs
180 Howard St. Sacramento 95805 Outside Work Schedule days/times: After hours
(90A) (600-8262) 1 x quarter Phone Number: (90A) (600-8262) 1 x quarter
 Type of Work: Commissioner Start and End Date: 4/7/20, 4/7/2021
Quarterly review/discussion of fund program policies.
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount: | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]
[Signature]
UAC

Supervisor

Date:

6-10-20

Branch Chief

Date:

6/16/20

Chief of Staff

Date:

6/17/20

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 10 2020

HUMAN RESOURCE

Name: JOSEPH BRAJEVICH

Date of Request: 1-9-20

City Attorney Branch/Section: WATER & POWER

Outside Title/Position: BOARD OF DIRECTORS

Outside Employer Name and address:

Number of hours per week: 5 +/-

BOYS & GIRLS CLUB OF L.A. HARBOR

Outside Work Schedule days/times: EARLY MORNING
EVENING WEEKEND

1200 S. CABRILLO ST, SAN PEDRO

Phone Number: [REDACTED]

Type of Work: YOUTH SERVICE ORGANIZATION

Start and End Date: 1-1-20 / 12-31-20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ Yes ☒ No

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐ Yes ☒ No

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ Yes ☒ No

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ Yes ☒ No

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ Yes ☒ No

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ Yes ☒ No

7. Are any issues of municipal law involved? If so, describe: _____

☐ Yes ☒ No

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ Yes ☒ No

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ Yes ☒ No

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Date: _____

Branch Chief

Date: 1/14/20

Chief of Staff

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

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RECEIVED

JAN 10 2020

HUMAN RESOURCES

Name: JOSEPH BRADENICH
City Attorney Branch/Section: WATER & POWER
Outside Employer Name and address:
REPUBLIC OF CROATIA, OFFICE
FOR CROATIANS LIVING ABROAD
Type of Work: CULTURAL / ADVISORY BOARD

Date of Request: 1-9-20
Outside Title/Position: ADVISORY BOARD
Number of hours per week: MINIMAL (70 PER YEAR)
Outside Work Schedule days/times: WEEKEND
VACATION DAYS
Phone Number: [REDACTED]
Start and End Date: 1-1-20 / 12-31-20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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APPROVED BY:

Supervisor

LAC

Chief of Staff

Date: _____

Branch Chief

Date: 1/10/20

Date: 1/14/20

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 10 2023

HUMAN RESOURCE

Name: JOSEPH BRAJEVICH

Date of Request: 1-9-20

City Attorney Branch/Section: WATER & POWER

Outside Title/Position: BOARD OF DIRECTOR

Outside Employer Name and address:

Number of hours per week: 5 +/-

BOYS & GIRLS CLUB OF L.A. HARBOR

Outside Work Schedule days/times: EARLY MORNING
EVENING WEEKLY

1200 S. CABRILLO ST, SAN PEDRO

Phone Number: [REDACTED]

Type of Work: YOUTH SERVICE ORGANIZATION

Start and End Date: 1-1-20 / 12-31-20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
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APPROVED BY:

Supervisor

LAC

Chief of Staff

Date: _____

Branch Chief

Date: 1/14/20

Date: 1/14/20

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 10 2020

HUMAN SOURCES

Name: JOSEPH BRADENICH
City Attorney Branch/Section: WATER & POWER
Outside Employer Name and address:
REPUBLIC OF CROATIA, OFFICE
FOR CROATIANS LIVING ABROAD
Type of Work: CULTURAL/ADVISORY BOARD

Date of Request: 1-9-20
Outside Title/Position: ADVISORY BOARD
Number of hours per week: MINIMAL (70 PER YEAR)
Outside Work Schedule days/times: WEEKEND
VIOLATION DAYS
Phone Number: [REDACTED]
Start and End Date: 1-1-20 / 12-31-20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Chief of Staff

Date: _____

Date: 1/10/20

Branch Chief

Date: 1/14/20

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
JAN 10 2020
HUMAN RESOURCES

Name: JOSEPH BRAJENICH
City Attorney Branch/Section: WATER & POWER
Outside Employer Name and address:
REPUBLIC OF CROATIA, OFFICE
FOR CROATIANS LIVING ABROAD
Type of Work: CULTURAL / ADVISORY BOARD

Date of Request: 1-9-20
Outside Title/Position: ADVISORY BOARD
Number of hours per week: MINIMAL (70 PER YEAR)
Outside Work Schedule days/times: WEEKEND
VACATION DAYS
Phone Number: [REDACTED]
Start and End Date: 1-1-20 / 12-31-20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

- | | | |
|---|--------------------------|-------------------------------------|
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APPROVED BY:

Supervisor: [Signature] Date: 1/10/20
Branch Chief: _____ Date: _____
Chief of Staff: _____

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

1/9

RECEIVED

JAN 10 2020

HUMAN RESOURCE

Name: JOSEPH BRADEVICH

Date of Request: 1-9-20

City Attorney Branch/Section: WATER & POWER

Outside Title/Position: BOARD OF DIRECTORS

Outside Employer Name and address:

Number of hours per week: 5 +/-

BOYS & GIRLS CLUB OF L.A. HARBOR

Outside Work Schedule days/times: EARLY MORNING
EVENING WEEKLY

1200 S. CABRILLO ST, SAN PEDRO

Phone Number: [REDACTED]

Type of Work: YOUTH SERVICE ORGANIZATION

Start and End Date: 1-1-20 / 12-31-20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ Yes ☒ No

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐ Yes ☒ No

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ Yes ☒ No

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ Yes ☒ No

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ Yes ☒ No

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ Yes ☒ No

7. Are any issues of municipal law involved? If so, describe: _____

☐ Yes ☒ No

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ Yes ☒ No

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ Yes ☒ No

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor _____ Date: _____

Chief of Staff

LMK

Date: 1/10/20

Branch Chief _____ Date: _____

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
JUN 10 2020

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Quin Calvin

Date of Request: 6/5/2020

City Attorney Branch/Section: DWP-Workers Comp.

Outside Title/Position: Realtor

Outside Employer Name and Address:

Number of hours per week: Not to exceed 40 hours

Self-Employed - Independent Contractor

Outside Work Schedule days/times: Primarily Weekends
not to exceed 40 hours during the week

West Street Realty 430 Silver Spring Rd, #202
Palos Verdes, CA 90275

Phone Number: [REDACTED]

Type of Work: Real Estate

Start and End Date: 6/5/2020 / 6/5/2021

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>commission - various amounts</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

[Signature]
Supervisor

Date: 6/5/20

[Signature]
Chief of Staff

Date: 6/9/20

[Signature]
Branch Chief

Date: 6/8/20

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7 C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUN 11 2020

WJ

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: NANCY CHEAN Date of Request: 06/10/2020
City Attorney Branch/Section: PAYROLL & SPECIAL FUNDS Outside Title/Position: CAREGIVER
Outside Employer Name and Address: DEPT OF PUBLIC SOCIAL SRV (IHSS) Number of hours per week: _____
3400 AEROSPACE AVE, EL MONTE, CA 91731 Outside Work Schedule days/times: FRI NIGHTS/WEEKENDS
Phone Number: [REDACTED]
Type of Work: ASSIST ELDER (MY DAD) Start and End Date: 04/01/20 / CURRENT

6/30/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount:
\$13.80 / HR | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Kellie Sam

Date: 6/10/20

Supervisor

Branch Chief

Date: _____

Leek Kapu

Date: 6/11/20

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

FEB - 5 2020

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: RONSON CHU

Date of Request: 1/30/20

City Attorney Branch/Section: HEART

Outside Title/Position: Advisory Board Member

Outside Employer Name and Address:

Number of hours per week: 1 hr (Likely 1/mo)

NMSI, INC.

Outside Work Schedule days/times: 1 meeting/month Wed @ 7pm

3700 Wilshire Blvd, #370, LA, CA 90010

Phone Number: [REDACTED]

Type of Work: Overseeing CDFI loans for underserved communities

Start and End Date: 2/28/20, 2/28/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>Stipend - TBD</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY: [Signature]

Supervisor: [Signature]

Chief of Staff

Date: 1/30/20

Date: 2/5/20

[Signature]

Branch Chief

Date: 1/31/2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

MEMO FOR APPROVAL OF OUTSIDE EMPLOYMENT

January 30, 2020

Dear City Attorney Office:

I am interested in serving on a CDFI Advisory Board of a bank named, NMSI, Inc. They are interested in becoming a CDFI lender to provide loans for underserved communities.

Community Development Financial Institution (CDFI) Certification, is under the purview of the US Department of Treasury. By building the capacity of a nationwide network of CDFIs, the CDFI Fund works to empower low-income and underserved people and communities to enter the financial mainstream.

Gaining access to the CDFI Fund will allow NMSI to access capital and tax credits so that they can better serve distressed and low-income communities in Los Angeles. NMSI is a small, minority-owned bank in Los Angeles.

My duties on this Advisory Board will be to attend once a month Skype meetings. NMSI is looking for Board members who are active in the community and have experience with the population it seeks to address. My clinic work in distressed communities, as a member of the HEART team with the City Attorney's office, coupled with my volunteer work in homelessness, gives me the type of experience NMSI is looking for in a Board member. This assignment will not occur during City Attorney time.

Thank you for your consideration – please see attached Approval Form.

Sincerely,

Ronson Chu

Administrative Coordinator I
Homeless Engagement and Response Team (HEART)

RECEIVED

JAN 28 2020

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: JONATHAN CRISTALLDate of Request: 1/13/20City Attorney Branch/Section: CNA/CN400Outside Title/Position: VARIOUS, BUT NOT ON CITY TIME

Outside Employer Name and Address:

Number of hours per week: VARIES: 2-8 HOURS A MONTH

- QUELL DRIVER BOOKS
- SCHOOLS/INDIVIDUALS WITH POST WORKSHOPS

Outside Work Schedule days/times: VARIES: 2-8 HOURS A MONTHPhone Number: [REDACTED]Type of Work: AUTHOR PUBLIC SPEAKINGStart and End Date: 1/13/20 / 1/14/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$5k Book ADVANCE 10-1290 OF ROYALTIES. \$400-\$1,500 FOR WORKSHOPS

APPROVED BY:

[Signature]
Supervisor

Date: 1/22/20

[Signature]
Branch Chief

Date: 1/23/2020

[Signature]
Chief of Staff

Date: 1/22/2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JAN 23 2020

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: CAMILLO CRUZ Date of Request: 1/14/20
City Attorney Branch/Section: CRIMINAL / CJI Outside Title/Position: Volunteer Commissioner
Outside Employer Name and Address: LA County Sheriff's Number of hours per week: N/A
INMATE WELFARE COMMISSION Outside Work Schedule days/times: Meeting 2 hrs. 2 / month
HALL of JUSTICE Phone Number: [REDACTED]
Type of Work: Appointed / Volunteer Start and End Date: 1/25/19 / PRESENT
Commissioner - Jail Reform 1/25/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; Yes ☐ No ☒
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; Yes ☐ No ☒
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; Yes ☐ No ☒
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; Yes ☐ No ☒
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. Yes ☐ No ☒
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. Yes ☐ No ☒
7. Will you receive any remuneration for your employment? If so, list the approximate amount: Yes ☐ No ☒

APPROVED BY:

[Signature]
Supervisor

Date: 1/14/20

[Signature]
Branch Chief

Date: 1/14/2020

[Signature]
Chief of Staff

Date: 1/15/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JUN 11 2020

HUMAN RESOURCES

Name:

Syndi Driscoll

Date of Request:

1/29/20

City Attorney Branch/Section:

LADWP

Outside Title/Position:

Real Estate

Outside Employer Name and address:

Realty Masters & Associates

Number of hours per week:

occasional ~ 5 hrs

Outside Work Schedule days/times:

Weekends only

17542 E. 17th St #150 TUSTIN

Phone Number:

[REDACTED]

Type of Work:

Real Estate

Start and End Date:

1/29/20, 1/29/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐

☒

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐

☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐

☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐

☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐

☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐

☒

7. Are any issues of municipal law involved? If so, describe: _____

☐

☒

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐

☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

yes, commission

☒

☐

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

[Signature]

Date: 1-15-2020

Supervisor

[Signature]

Date: 6/10/20

Chief of Staff

Branch Chief

[Signature]

Date: 1/15/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

* Received 6/10/20

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Michael Dundas Date of Request: 9/23/20
 City Attorney Branch/Section: General Counsel Outside Title/Position: Campaign advisor
 Outside Employer Name and Address: Various political campaigns Number of hours per week: Varies (never on city time)
Various political campaigns Outside Work Schedule days/times: Varies
 Phone Number: N/A
 Type of Work: Political campaign Start and End Date: One year from date of completion

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>yes, varies based on campaign</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Supervisor: [Signature] Date: 9/23/20 Branch Chief: [Signature] Date: 9-23-20
 Chief of Staff: [Signature] Date: 9/30/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

OCT 01 2020

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Michael Dundas Date of Request: 9/8/20
 City Attorney Branch/Section: General Counsel Outside Title/Position: Campaign Advisor/Staff
 Outside Employer Name and Address: _____ Number of hours per week: Full time (on leave)
Various Political Campaigns (non-city elections) Outside Work Schedule days/times: Full time
 _____ Phone Number: N/A
 Type of Work: Political Campaign Start and End Date: 9/10/20 / 11/10/20

RECEIVED**OCT 01 2020****HUMAN RESOURCES**

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>Yes, \$7000/month</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Colleen Jones
 Supervisor

Date: 9/8/20

[Signature]
 Branch Chief

Date: 9/8/20

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 43.2-7 C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 13 2020

HUMAN RESOURCES

Name: Avorey Egan
City Attorney Branch/Section: EMPLOYMENT LIT.

Date of Request: 1/10/2020

Outside Title/Position: Owner / Pres.

Outside Employer Name and Address:

Number of hours per week: Varies

NEWTON'S LAW
P.O. Box 80144, San Marino, CA

Outside Work Schedule days/times: Weekends only

Type of Work: MANUFACTURE + 91108

Phone Number: [REDACTED]

SALE OF DOG TREES

Start and End Date: 1/1/20 - 12/31/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

AT SUCH TIME AS THE BUSINESS BECOMES PROFITABLE

APPROVED BY:

[Signature]
Supervisor UAC
Chief of Staff

Date: 1/10/20
Date: 1/16/20

Date: _____
Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Irving Estrada Date of Request: June 10, 2020
City Attorney Branch/Section: General Litigation Outside Title/Position: Attorney
Outside Employer Name and Address: _____ Number of hours per week: 4
Self or pro bono _____ Outside Work Schedule days/times: Furlough days
_____ Phone Number: _____
Type of Work: Basic bankruptcy filings Start and End Date: July 2020/July 2021

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____
Unknown at this time | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

William Breda - Richardson Date: 6/10/20 Scott Marcus ** Date: 6/19/2020
Supervisor CMC Branch Chief
Chief of Staff Date: 6/22/20

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****Approved provided he works/volunteers only on furlough or other non-work days, does not engage in litigation, and makes clear as necessary that he is not acting as a deputy city attorney. Also, he must pre-screen any potential client and not represent, or take any action on behalf of, any person who owes a debt to the City of Los Angeles.**

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: AYELET FEIMAN

Date of Request: 6/10/20

City Attorney Branch/Section: SNAGD

Outside Title/Position: REAL ESTATE BROKER

Outside Employer Name and Address:

Number of hours per week: 0-2

SELF

Outside Work Schedule days/times: VARIES (EVENINGS & WEEKENDS ONLY)

Phone Number: [REDACTED]

Type of Work: REFERRAL - REAL ESTATE TRANSACTIONS Start and End Date: 6/10/20 / 6/10/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$0 - \$5000 PER YEAR</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

[Signature]
Supervisor
LAK
Chief of Staff

Date: 6/10/20
Date: 6/10/20

ML Melider by [Signature]
Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

mp

RECEIVED
FEB 21 2020
HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: Leticia Garcia Date of Request: 1/31/20
City Attorney Branch/Section: Executive Outside Title/Position: Retail Merchant
Outside Employer Name and Address: Number of hours per week: 16-20
Disneyland Outside Work Schedule days/times: Fri Eve - Sunday
Disneyland Drive Phone Number: [REDACTED]
Anaheim, CA 92802
Type of Work: Retail Start and End Date: 2/23/20, 2/23/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>\$1,000 mo.</u> | <input type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Kathleen K...
Supervisor

Date: Feb 7, 2020

Branch Chief

Date: _____

UAK
Chief of Staff

Date: 2/7/2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

AUG 01 2020

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

*Renewed if
OUTSIDE
EMPLOYMENT*

HUMAN RESOURCES

Name: Kevin GilliganDate of Request: 6/29/20City Attorney Branch/Section: Crm & Special LitOutside Title/Position: Photographer

Outside Employer Name and address:

Number of hours per week: 0-10Self-Outside Work Schedule days/times: VariesTorrance CA 90503Phone Number: [REDACTED]Type of Work: PhotographerStart and End Date: Ongoing7/1/20 - 7/1/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: _____

☐ ☒

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

Varies \$100 - \$10,000

☒ ☐

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:Will RiveraDate: 6/29/20M. O. TholadorDate: 7/14/2020

Supervisor

Branch Chief

LACDate: 7/21/20

Chief of Staff

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

DEC 2 2019

HUMAN RESOURCES

Name: Danielle Goldstein

Date of Request: 12/16/19

City Attorney Branch/Section: Affirmative Litigation

Outside Title/Position: Board member

Outside Employer Name and Address: SoCal ACLU

Number of hours per week: <1

1313 W 8th St #200, Los Angeles, CA 90017

Outside Work Schedule days/times: Meeting
every other month.

Type of Work: Board Member

Phone Number: [REDACTED] Start

and End Date: 1/1/19 - 1/1/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: <u>The ACLU occasionally takes position on issues of municipal law.</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY: [Signature]

[Signature]

Date: 12/19/19

Supervisor

[Signature]

Date: 12/23/19

Chief of Staff

[Signature]

Branch Chief

Date: 12-19-19

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you

RECEIVED

FEB 11 2020

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: ELIZABETH GREENWOOD

Date of Request: 2/11/20

City Attorney Branch/Section: _____

Outside Title/Position: TRUSTEE

Outside Employer Name and Address: LACERA

Number of hours per week: 2

Outside Work Schedule days/times: turning a profit

Phone Number: _____

Type of Work: Board member

Start and End Date: 1/1/2020 1/2/31/2022
20 (w/h)

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: <u>NO</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$100 per meeting to cover expenses</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Supervisor _____ Date: _____ Branch Chief _____ Date: _____
LALC Date: 2/11/2020
Chief of Staff _____

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you

Employee will not participate in this activity on City time.
With supervisor approval, she will take vacation or other
accrued time if activity is during her normal work hours.

RECEIVED

JAN 10 2020

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

Name: Wanda Hudson Date of Request: 1/10/2020
City Attorney Branch/Section: HR Outside Title/Position: Associate
Outside Employer Name and Address: World Financial Group Number of hours per week: 2-10
550 E. Carson Plaza Dr., #127 Outside Work Schedule days/times: varies
Carson, CA 90746 Phone Number: [REDACTED]
Type of Work: Financial Services Start and End Date: 1/1/20 - 12/31/2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount: | <input type="checkbox"/> | <input type="checkbox"/> |
- Varies - Commission

APPROVED BY:

[Signature]
Supervisor

Date: 1/10/20

Date: _____
Branch Chief

[Signature]
Chief of Staff

Date: 1/10/20

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RECEIVED
JUN 17 2020

WTH

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Wanda Hudson Date of Request: 6/15/20
City Attorney Branch/Section: Human Resources Outside Title/Position: Field Underwriter
Outside Employer Name and Address: Family First Life Number of hours per week: 2-10
5901 Century Blvd, Suite 750 Outside Work Schedule days/times: Varies
Los Angeles, CA 90045 Phone Number: _____
Type of Work: Insurance Company Start and End Date: 6/15/201 6/14/21

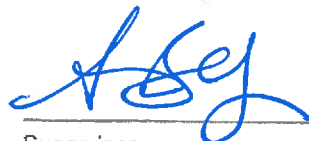
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>Varies - Commission</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:



Supervisor

Date:

6/17/20

Branch Chief

Date:

LAK

Date:

6/17/20

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

WPH

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JUN 15 2020

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Leela Kapur

Date of Request: 6/10/20

City Attorney Branch/Section: Executive

Outside Title/Position: President, Board

Outside Employer Name and Address:
Valley Village
20880 Sherman Way
Winnetka Ca 91306

Number of hours per week: 4

Outside Work Schedule days/times: weekends/evenings

Phone Number: 213-978-8357

Type of Work: Volunteer - nonprofit

Start and End Date: 7/1/20 / 6/30/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Supervisor Mike Fener
Chief of Staff Mike Fener

Date: _____

Date: 6/12/20

Branch Chief _____ Date: _____

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
FEB - 3 2020
HUMAN RESOURCES

Name: BENJAMIN KARABIAN

Date of Request: 1/15/20

City Attorney Branch/Section: METRO - CRIMINAL

Outside Title/Position: ATTORNEY

Outside Employer Name and Address:

Number of hours per week: 1-2

BENJAMIN W. KARABIAN

Outside Work Schedule days/times: NO SET SCHEDULE, NOT WHILE ON CITY OR LEAVE TIME

CALABASH 91301

Phone Number: [REDACTED]

Type of Work: CONTRACT DISPUTE

Start and End Date: 01/15/2010 to 3/1/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>ONLY REIMBURSEMENT FOR OUT OF POCKET COSTS - SEE MEMO</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]
Supervisor

Date: 1/23/20

[Signature]
Branch Chief

Date: 1/24/2020

LML
Chief of Staff

Date: 1/30/2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Approved with understanding that employees will not represent any client which conflict with or have potential of conflicting with the city's interests. Heidi Kaper



MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel

FROM: Ben Karabian

RE: Outside Employment Authorization – Stephen Bender

DATE: 1/15/20

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as counsel to Mr. Stephen Bender, an individual, in resolving a contract dispute with a private cleaning and restoration service provider. As anticipated, the parties have been brought close to resolving the matter in short time and there is a pending settlement counter-offer that is expected to resolve the issue within the next 30 days. As previously indicated, I do not expect any remuneration for legal fees other than out of pocket costs.

A handwritten signature, likely of Michael N. Feuer, consisting of a stylized 'M' and 'F' followed by a horizontal line.

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FEB - 3 2020

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: BENJAMIN KARAGIAN

Date of Request: 01/15/20

City Attorney Branch/Section: METRO-CRIMINAL

Outside Title/Position: LEGAL OFFICER

Outside Employer Name and Address:

Number of hours per week: 1

USAF - CIVIL AIR PATROL
MAXWELL AFB, AL

Outside Work Schedule days/times: NO SET SCHEDULE
NOT ON CITY TIME

Type of Work: ADMINISTRATIVE

Phone Number: [REDACTED]

Start and End Date: 01/01/2018/31/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: <u>SEE ATTACHED MEMO</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

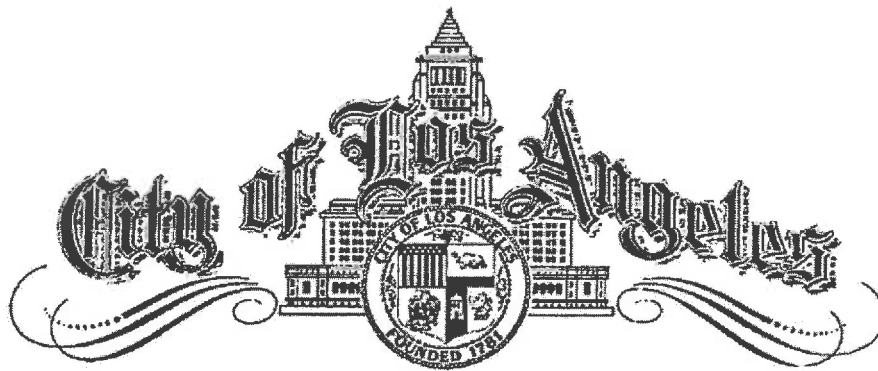
[Signature]
Supervisor
[Signature]
Chief of Staff

Date: 1/16/20
Date: 1/29/20

[Signature]
Branch Chief

Date: 1-16-2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.



MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel

FROM: Ben Karabian

RE: Outside Employment Authorization – USAF Civil Air Patrol

DATE: 1/15/20

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as a Legal Officer for the United States Air Force - Civil Air Patrol. The City Attorney's Office has approved this employment since July, 2013. The USAF-CAP a congressionally-funded, civilian auxiliary of the United States Air Force. It performs three congressionally-mandated functions: emergency services, aerospace education and cadet programs. CAP maintains a Legal Corps similar to a JAG Corps to advise the National and Wing Commanders on various issues, as well as to conduct administrative disciplinary hearings on its members.

In August of 2013, I received a professional appointment to the rank of Captain and was assigned as a California Wing Legal Officer, in addition to other duties as an Emergency Services Officer for Squadron 51, Santa Monica. My assignment, currently as the Group Legal Officer for Group 6 (Central California), includes briefing the Wing Staff on various land use and leasing issues pertaining to squadron headquarters, and serving as a Legal Officer at administrative disciplinary proceedings. I receive no monetary compensation for my work as a member of the USAF-CAP.

When this was approved for CY 2015, the City Attorney's Office required me to inform my commanding officer that I could not work on any municipal matters dealing with Santa Monica, or the Santa Monica airport. That limitation to my duties was granted and proof was submitted to our Office. Now that I have been transferred in assignment to Group 6 (Central California) that issue is moot.

BL

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

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FEB - 3 2020

HUMAN RESOURCES

Name: BENJAMIN KARASIAN ATTORNEY

Date of Request: 1/15/20

City Attorney Branch/Section: METRO-CRIMINAL

Outside Title/Position: PROBATE ATTORNEY

Outside Employer Name and Address:

GEORGE IGNATIUS FOUNDATION
707 WILSHIRE BLVD #3800 90017

Number of hours per week: 2 PER MONTH

Outside Work Schedule days/times: 1 COURT APPEARANCE PER YEAR, NONE AT TIME

Phone Number: [REDACTED]

Type of Work: PROBATE

Start and End Date: 1/15/2018 31/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

9. Will you receive any remuneration for your employment? If so, list the approximate amount: ☒ ☐

PLEASE SEE ATTACHED MEMO

APPROVED BY:

[Signature]

Date: 1/23/20

[Signature]

Date: 1/24/2020

Supervisor

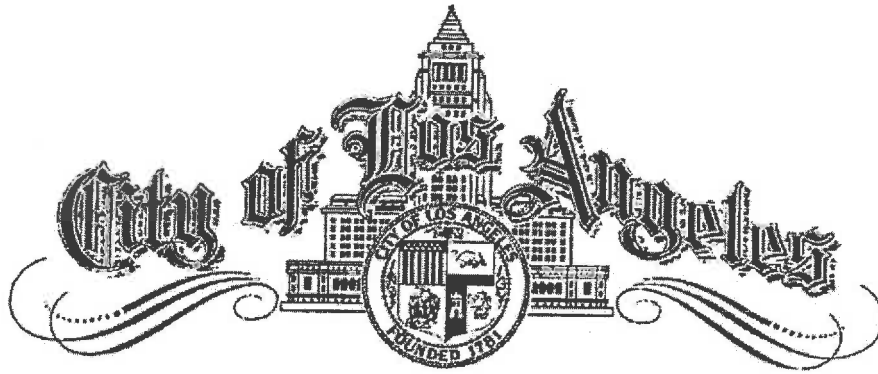
[Signature]

Date: 1/30/2020

Branch Chief

Chief of Staff

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MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel

FROM: Ben Karabian

RE: Outside Employment Authorization – Ignatius Foundation

DATE: 1/15/20

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as a probate attorney for the George Ignatius Charitable Foundation. The City Attorney's Office has approved this employment since 2009.

The Ignatius Foundation makes charitable donations throughout the year to educational, scientific, and artistic organizations in the Armenian community both domestically and abroad. Each year, the Trustees must file an Annual Report with the Superior Court. In addition to drafting and filing the Annual Report, I also advise the Trustees from time to time on issues and communicate monthly with the Foundation's accountant.

I play no role in determining which beneficiary receives funding, or how much a designated beneficiary receives. Since its inception in 1977, the Foundation has had no issues involving any municipality, nor been involved in any litigation. Payment for my services is based on an hourly rate approved by the Superior Court. There are no apparent conflicts of interest, and the work has always been done without compromising my performance as a Deputy City Attorney.

Sincerely,

Benjamin W. Karabian
Supervising Attorney
Metropolitan Branch

OCT 01 2020

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

HUMAN RESOURCES

Name: NICK KARNO Date of Request: 7/19/20
 City Attorney Branch/Section: Criminal / EJU Outside Title/Position: President / co-Founder
 Outside Employer Name and Address: Climate Cents (www.climatecents.org) Number of hours per week: 7-10
P.O. Box 4, Culver City, CA 90232 Outside Work Schedule days/times: Nights / Weekends
 Type of Work: Environmental Non-Profit Phone Number: [REDACTED]
 Start and End Date: 8/1/20, 7/31/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

- | | | |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Supervisor: [Signature] Date: Aug. 8, 2020 Branch Chief: M. O. Tholidor Date: 09/21/2020
 Chief of Staff: [Signature] Date: 9/21/20

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: NICK KARNO

Date of Request: 7/19/20

City Attorney Branch/Section: Criminal / EJU

Outside Title/Position: President / co-Founder

Outside Employer Name and Address:
Climate Cents (www.climatecents.org)

Number of hours per week: 7-10

P.O. Box 4, Culver City, CA 90232

Outside Work Schedule days/times: Nights / Weekends

Type of Work: Environmental Non-Profit

Phone Number: [REDACTED]

Start and End Date: 8/1/20 , 7/31/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: _____

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ ☒

APPROVED BY:

[Signature]
Supervisor
[Signature]
Chief of Staff

Date: Aug. 8, 2020

Date: 9/21/20

M. A. Tholidor
Branch Chief

Date: 09/21/2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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FEB - 6 2020

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Jack Kayajian Date of Request: 01/15/2020
City Attorney Branch/Section: Criminal Outside Title/Position: EAA Union Steward
Outside Employer Name and Address: Engineers and Architects Association Number of hours per week: 1-2 hrs
2911 W Temple Street, Los Angeles, CA 90026 Outside Work Schedule days/times: Weekday evenings
Type of Work: union Phone Number: [REDACTED]
Start and End Date: 01/15/2020 / 12/31/2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Will you receive any remuneration for your employment? If so, list the approximate amount:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Supervisor _____ Date: _____ Branch Chief _____ Date: _____
LAK Date: 2/5/20
Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

During this time period, Jack was on loan to Councilmember Lee's office. We discussed request with that office and they raised no concerns.

[Handwritten signature]

RECEIVED

FEB - 6 2020

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

Name: Jack Kayajian Date of Request: 01/15/2020
City Attorney Branch/Section: Criminal Outside Title/Position: Vice Chair
Outside Employer Name and Address: New Directions for Youth Number of hours per week: 1-2 hrs
7315 Lankershim Blvd, North Hollywood, CA 91605 Outside Work Schedule days/times: Evenings/Weekends
Type of Work: non-profit / volunteer Phone Number: [REDACTED]
Start and End Date: 01/15/2020 , 12/31/2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Will you receive any remuneration for your employment? If so, list the approximate amount:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Supervisor _____ Date: _____ Branch Chief _____ Date: _____
LMC Date: 2/5/20
Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

During this time period, Jack was on loan to Councilmember Lee's office. We discussed request with that office and they raised no concerns.

Handwritten initials

RECEIVED
FEB - 6 2020
HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

Name: Jack Kayajian Date of Request: 01/15/2020
City Attorney Branch/Section: Criminal Outside Title/Position: Committee on Political Education (COPE) Boardmember
Outside Employer Name and Address: LA County Federation of Labor Number of hours per week: 1-2 hrs
2130 James M Wood Blvd, Los Angeles, CA 90006 Outside Work Schedule days/times: Evenings/Weekends
Type of Work: union Phone Number: [REDACTED]
Start and End Date: 01/15/2020 , 12/31/2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Will you receive any remuneration for your employment? If so, list the approximate amount:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Supervisor _____ Date: _____ Branch Chief _____ Date: _____
LAK _____ Date: 2/5/20
Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

During this time period, Jack was on loan to Council member Lee's office. We discussed request with that office and they raised no concerns.

RECEIVED

FEB - 5 2020

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Farhad KhademDate of Request: December 31, 2019City Attorney Branch/Section: CriminalOutside Title/Position: Teacher

Outside Employer Name and address:

Number of hours per week: Varies 1-2 hours

Trial Advocacy Group, LLC

Outside Work Schedule Varies - Nights & Weekends
days/times: _____

16110 Northfield Street, PacPal CA 90272

Phone Number: [REDACTED]Type of Work: Teach w/ Michael Schwartz & Rick Schmidt
Trial Advocacy (TAP)Start and End Date: Jan. 1, 2020 / Dec. 31, 2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

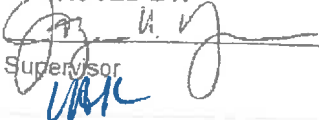
Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>approx. \$100 per hour</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:


Supervisor

Date: 1/29/20Date: 2/5/20


Branch Chief

Date: 1/31/2020

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

I will not use city time nor assignment will not be done during work hours.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Adrienne Klemm Date of Request: 6/15/2020
City Attorney Branch/Section: Managerial Services Outside Title/Position: Assoc. Dir. of Training
Outside Employer Name and Address: Peace Line Centers Number of hours per week: 1 hour/week
15305 Quince St. North Hills 91343 Outside Work Schedule days/times: Evening hours
Type of Work: Supp. to City of LA Phone Number: (818) 900-5433
Start and End Date: 6/20/20 - 6/20/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ ☒
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ ☒
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ ☒
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ ☒
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ ☒
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ ☒
7. Are any issues of municipal law involved? If so, describe: _____ ☐ ☒
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ ☐ ☒
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ ☐ ☒

APPROVED BY:

Larry Kaufman Date: 6/29/2020 [Signature] Date: 7/13/20
Supervisor LMC Branch Chief
Chief of Staff Date: 7/15/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Adrienne, please refrain from working on, advising, or assisting in any matter that involves the City of LA. If such a matter arises and you have questions, please speak with Renee. Thanks DM

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FEB 26 2020

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Tina KimDate of Request: 2/6/2020City Attorney Branch/Section: Family Violence UnitOutside Title/Position: Attorney of Record

Outside Employer Name and Address:

Number of hours per week: Variable (1 to 4 hours)Outside Work Schedule days/times: Variable

Phone Number: [REDACTED]

Start and End Date: 2/6/20 | 2/6/21Moon Soo Kim (my mother)

Type of Work: Insurance claim & litigation
because of construction
causing damage to my mother's property.

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**Factors to Consider****Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.**

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]
Supervisor

Date: _____

Branch Chief

Date: 2/21/2020

Chief of Staff

Date: 2/26/2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

All work shall be performed outside of regular work hours and without City resources. Employee will immediately notify office if any potential conflict between litigation and the City. LK

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: Jennifer Krieger Date of Request: 8/7/20
 City Attorney Branch/Section: Admin/Exec Outside Title/Position: Chief Admin Asst.
 Outside Employer Name and Address: FABI/GETFABI Number of hours per week: 3
839 Yale St. Outside Work Schedule days/times: weekends/evenings
San Jose, CA 95128 Phone Number: [REDACTED]
 Type of Work: face coverings Start and End Date: 8/8/20 ?

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <u>profits if there are any</u> | | |

APPROVED BY:

 Supervisor Date: _____ Date: _____

 Branch Chief
Deborah Kay Date: 8/12/20
 Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

✓

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DEC 2 2019
HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Andrew Krikorian

Date of Request: 12/17/19

City Attorney Branch/Section: Civil - Workers' Comp

Outside Title/Position: Caretaker for Father

Outside Employer Name and address:

Number of hours per week: 20 - 25 (varies)

2707 South Grand Avenue

Outside Work Schedule days/times: Evening/weekends

Los Angeles, CA 90007

Phone Number: [REDACTED]

Type of Work: IHSS

Start and End Date: March 2015/ Present

through 12/31/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>varies - roughly \$100 - \$200 per week</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Date: 12/17/19

Branch Chief

Date: 12-2019

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5 7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
JAN 29 2020
HUMAN RESOURCES

Name: William Kysella

Date of Request: 1/2/2020

City Attorney Branch/Section: Water & Power

Outside Title/Position: Member, Dispensing Optician Committee

Outside Employer Name and Address:

Number of hours per week: less than one - a few meetings per year

State Board of Optometry
2450 Del Paso Road, Suite 105
Sacramento, CA 95834

Outside Work Schedule days/times: At least two meetings per year

Phone Number: 916 575 7170

Type of Work: Government Appointment

Start and End Date: 1/1/2020 12/31/2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>Reimbursed travel, \$100 per day</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

P. J. P. P. P.
Supervisor

Date: 1-6-2020

Branch Chief

Date: 1-10-20

Chief of Staff

Date: 1-27-2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

January 2, 2020

To: Leela Kapur
Chief of Staff

From: Bill Kysella 
Deputy City Attorney

Re: Request for Renewal of Approval of Outside Employment
Position: Public Member of Dispensing Optician Committee of the State Board of Optometry

I am requesting a renewal of the previous approval of my service on the Dispensing Optician Committee of the State Board of Optometry and have attached the Office of the City Attorney Outside Employment Approval Form. I have served on the Committee since 2017.

The Committee was established pursuant AB 684 (2015). The Committee advises the Board and makes recommendations regarding the Registered Dispensing Optician (RDO) Program, previously under the California Medical Board. The RDO program is concerned with the regulation of registered dispensing opticians, contact lens dispensers, spectacle lens dispensers and nonregistered contact lens dispensers.

The Committee is mandated to meet just twice per year. I anticipate we will meet more frequently than that in 2020. Members receive a \$100 per day per diem and travel expenses are reimbursed at the state rate.

I have previously served on both the State Board of Optometry and the Dispensing Opticians Committee without negative impact on my current assignment in this office. I anticipate that I will use vacation days or flex my time so that I can attend meetings. As indicated on the Office of City Attorney Outside Employment Approval Form, this position will not conflict with my duties or involve a time commitment that will render my performance of City duties less efficient.

With respect to the California Rules of Professional Conduct, there would be no conflict given the nature of the Committee's work and my current assignment. There is no chance confidential information of the City will be disclosed in violation of Rule 1.6 and no chance that serving on the Committee is an interest adverse to the City in violation of Rule 1.8.1. Because I will not be providing legal representation to the Committee or Board, I will not be representing adverse interests in violation of Rule 1.7.

With respect to any concern regarding incompatible offices, my current position in the office and the appointment to the Committee are not within the scope of the prohibition. Gov. Code § 1099. First, the prohibition only applies to offices. A person holding a civil service or non-officer position is an employee and not subject to the doctrine. My position as Deputy City Attorney is not a City officer position. See City of Los Angeles Charter § 200. Further, as nicely summarized in the California Attorney General's 2010 Conflicts of Interest Guidebook, a special statutory provision allows non-elected, local, public attorneys to also hold elective or appointive positions. Gov. Code § 1128. (See 74 Ops. Cal. Atty. Gen.

86 (1991) [deputy district attorney may serve on city council]; 67 Ops. Cal. Atty. Gen. 347 (1984) [appointed city attorney may serve on airport commission].) In the event of a conflict, transactional disqualification, rather than forfeiture, is required.

Because my request for renewed approval of outside employment and possible outside income involves no legal services, will not interfere with my official duties and does not create even an appearance of impropriety or conflict of interest, it should be approved.

Attachment

17

RECEIVED
DEC 20 2019

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Teresa Lara

Date of Request: 09/11/19

City Attorney Branch/Section: Tobacco Enforcement

Outside Title/Position: Comms Dir.

City: Teresa Lara Consulting
2501 Beverly Ave #22
Santa Monica, CA 90405

Number of hours per week: 4

Outside Work Schedule days/times: Wed: 6-7 p.m.
Sat: 9-12 p.m.

Phone Number: [REDACTED]

Type of Work: Communications

Start and End Date: 9/11/19 , 9/30/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>\$500.00 per month / \$6,000 a year</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Chief of Staff

Date:

Branch Chief

Date:

Date:

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

if see addendum
RECEIVED

FEB 21 2020

Name: Sasha Lazarevich

Date of Request: 2/4/20

City Attorney Branch/Section: IPPS (formerly ACEP)

Outside Title/Position: DCA HUMAN RESOURCE

Outside Employer Name and address:

Number of hours per week: 5-10

American Citizens concerned about

Outside Work Schedule days/times: weekends some nights 8-10pm

Christians in South East Europe (not an organization)

Phone Number: N/A

Type of Work: volunteer/communications

Start and End Date: 2/7/19 / 2/7/20 Ongoing 2/1/21 WAK

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

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☒

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐

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3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐

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4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐

☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐

☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐

☒

7. Are any issues of municipal law involved? If so, describe: _____

☐

☒

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐

☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐

☒

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

[Signature]

Date: 2/4/20

Supervisor

[Signature]

Date: 2/4/20

Chief of Staff

[Signature]

Branch Chief

Date: 2/7/2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

volunteer work ↓

* not done during LA city time

Explanation:

I am assisting with strategic communications regarding a population of Orthodox Christians in South East Europe facing human rights violations. My volunteer work includes speaking with officials from the Federal government as a concerned citizen regarding foreign policy. I may also organize community events and meetings with religious groups.

Note, this is simply a request to extend a prior Outside Employment Approval, which was granted on 2/7/19.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
JAN 28 2020
HUMAN RESOURCES

Name: CHRISTOPHER LEE
City Attorney Branch/Section: Econ Dev. Div.
Outside Employer Name and address:
CHRISTOPHER LEE (SELF EMPLOYED)
3701 Wilshire Blvd., #525, L.A., CA 90010
Type of Work: REAL ESTATE BROKER

Date of Request: 1-17-2020
Outside Title/Position: REALTOR
Number of hours per week: 2-3 HRS. AVG.
Outside Work Schedule days/times: EVE'S & WEEKENDS
Phone Number: [REDACTED]
Start and End Date: 1/17/2020 / Ongoing

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: <u>Customary zoning and land use laws related to real estate transactions.</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>Commission based on transaction size.</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Chief of Staff

Date:

Date:

Branch Chief

Date:

City of LA laws and regulations.

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 28 2020

HUMAN RESOURCES

Name: Capti Maddox

Date of Request: 1/8/2020

City Attorney Branch/Section: Exec Mgmt.

Outside Title/Position: Boardmember

Outside Employer Name and Address: (LA Co. Office of Edu)

Number of hours per week: 3hrs per w

Greater Los Angeles Education Foundation
9300 Imperial Hwy
Downey, CA 90242

Outside Work Schedule days/times: Varied, 3 hr mtg during weekdays

Phone Number: [REDACTED]

Type of Work: Volunteer boardmember/advisor

Start and End Date: Jan 2020 / Jan 2021

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Supervisor

UK/L

Date: _____

Branch Chief

Date: _____

Date: 1-27-2020

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 28 2020

HUMAN RESOURCES

Name: Capri Macklox

Date of Request: 1/1/2020

City Attorney Branch/Section: Exec.

Outside Title/Position: Boardmember

Outside Employer Name and Address: Climate Resolve
525 S. Hewitt St
Los Angeles, CA 90013

Number of hours per week: 5 hrs per wtr ^{2 hr mtg w/ Bd + misc calls}

Outside Work Schedule days/times: 2 hr lunch mtg w/ misc calls

Phone Number: [REDACTED]

Type of Work: volunteer boardmember

Start and End Date: Jan 2020 / March 2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Supervisor: [Signature]
Chief of Staff

Date: _____ Date: _____
Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JAN 28 2020

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: Capri MacbaxDate of Request: 1/1/2020City Attorney Branch/Section: ExecOutside Title/Position: BoardmemberOutside Employer Name and Address: 89.3FM KPCNumber of hours per week: 8 hrs per qtrSouthern California Public Radio
474 S. Raymond Avenue
Pasadena, CA 91105Outside Work Schedule days/times: 3-4 mtg per qtrPhone Number: [REDACTED]Type of Work: volunteer boardmemberStart and End Date: Jan 2020 / Jan 2021**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider****Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.**

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Supervisor CMK Date: _____ Date: _____
 Chief of Staff _____ Date: 1/27/2020 Branch Chief _____

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JAN 28 2020

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Capri MobbexDate of Request: 1/1/2020City Attorney Branch/Section: ExecOutside Title/Position: Boardmember

Outside Employer Name and Address:

Cal State Los Angeles
5151 University Drive
LA, CA 90032

Number of hours per week: 3-5 hrs per qtr

Outside Work Schedule days/times: _____

Phone Number: [REDACTED]Type of Work: volunteer boardmemberStart and End Date: Jan 2020 / Jan 202112/31/2020**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider****Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.**

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Supervisor _____
CAA
Chief of Staff _____

Date: _____ Date: _____
Branch Chief
Date: 1/27/2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

MEMORANDUM

To: Leela Kapur, Chief of Staff
Cc: Mary Clare Molidor, Chief, Criminal and Special Litigation Branch
From: Arturo Martinez, Deputy Chief, Safe Neighborhoods and Gang Division
Date: January 13, 2020
Re: Request for Approval for Outside Employment (Volunteer Positions)

Pursuant to the November 25, 2015 Memorandum regarding Approval for Outside employment, I hereby respectfully request approval for the following volunteer work/volunteer positions.

Organization: Loyola High School Alumni Association
Position: Board Member
Duties: Alumni Relations – attend meetings four times a year (during lunch time), discuss matters of concern to the alumni community.

Organization: Overland Avenue Community
Position: Board Member
Duties: Neighborhood Association – attend meetings one to two times a year (during the weekend), discuss matters of concern to the community.

I am currently assigned as the Deputy Chief of the Safe Neighborhoods and Gang Division and am responsible for all aspects of the administration and operation of the division.

These volunteer positions will not cause a conflict with the performance of my duties for the City Attorney's Office and my work responsibilities always take priority.

Attached please find completed copies of the approval form for each of the volunteer positions noted above.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
JAN 23 2020

Name: Arturo Martinez

Date of Request: 1/13/2020

JAN 23 2020

City Attorney Branch/Section: Criminal Branch/
Safe Neighborhoods and Gang Division

Outside Title/Position: Board Member HUMAN RESOURCES

Outside Employer Name and Address:

Number of hours per week: 0-1

Loyola High School Alumni Association

Outside Work Schedule days/times: 4 meetings/year
during lunchtime

1901 Venice Bl., LA, CA 90006

Phone Number: [REDACTED]

Type of Work: Alumni Relations

Start and End Date: 1/1/2020 , 12/31/2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]

Date: 1-13-2020

Supervisor WHL

[Signature]

Branch Chief

Date: 1-13-2020

Chief of Staff

Date: 1-25-20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 23 2020

Name: Arturo Martinez

Date of Request: 1/13/2020

HUMAN RESOURCE

City Attorney Branch/Section: Criminal Branch /
Safe Neighborhoods and Gang Division

Outside Title/Position: Board Member

Outside Employer Name and Address:

Number of hours per week: 0-1

Overland Avenue Community

Outside Work Schedule days/times: 1-2 meetings / year
on a weekend

2268 Overland Ave., CA, CA 90064

Phone Number: [REDACTED]

Type of Work: Neighborhood Association Board Member

Start and End Date: 1/1/2020, 12/31/2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]

Date: 1-13-2020

Supervisor

[Signature]

Date: 1-13-2020

Branch Chief

Chief of Staff

Date: 1-15-2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

Name: JAMES A. "Jim" McDougall ATTORNEY

Date of Request: 06/15/20

City Attorney Branch/Section: CRIMINAL GROUPS

Outside Title/Position: Legal Advisor to Board

Outside Employer Name and Address:

Number of hours per week: 0-1 hrs per week

International Latino Gang Investigators Assn
PO Box 1148, Gig Harbor, WA 98335

Outside Work Schedule days/times:

Phone Number: Andy Ewins 410-977-9589

Type of Work: Legal Advisor to Non-Profit

Start and End Date: 2010, 03/01/21

I will not do this work on City time
James A. McDougall 6/15/20
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>NOTE - partial Reimbursement of TRAVEL Expenses provided</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]
Supervisor

Date: 6/15/20

M.L. Molitor by [Signature]
Branch Chief

Date: 6/16/20

Chief of Staff

Date: 6/18/20

[Signature]

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

RECEIVED
DEC 23 2019

Name: Myers, Evangelina

Date of Request: 12-6-2019

City Attorney Branch/Section: Consumer Protection

Outside Title/Position: Notary

Outside Employer Name and address:

Number of hours per week: 3

- self

Outside Work Schedule days/times: Evenings + Weekends

Phone Number: [REDACTED]

Type of Work: Notarizing documents

Start and End Date: 5/2019 / N/A
12/6/19 - 12/31/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

☐ ☒

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

☐ ☒

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

☐ ☒

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

\$15 per signature notarized; \$150-200 for notarizing loans

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

[Signature]
Supervisor Christina Tusan

Date: 12/9/19

Date: _____

Branch Chief

Date: 1/10/20

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

AUG 01 2020

[Handwritten signature]

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: SOHAN NAGARI

Date of Request: 7-14-20

City Attorney Branch/Section: Limine Appellate

Outside Title/Position: Board member

Outside Employer Name and Address:

Number of hours per week: 1-2

LAKBA

Outside Work Schedule days/times: Night/Weekend

Access To Justice Committee

Phone Number: [Redacted]

Type of Work: _____

Start and End Date: Aug 2020 - Aug 2021

8/01/20 - 8/01/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]

Date: 7/14/20

M. P. Molitor

Date: 07/15/2020

Supervisor [Signature]

Date: 7/21/20

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

I will not spend work time or our Office's resources in pursuing my duties on the Board.

RECEIVED

AUG 01 2020

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEYName: SAHAN VAYENDate of Request: 7-14-20City Attorney Branch/Section: Criminal AppellateOutside Title/Position: Board Member

Outside Employer Name and Address:

Number of hours per week: 2-3 hours/weekLACBAOutside Work Schedule days/times: MAAmerican Bar End CommitteePhone Number: [REDACTED]Type of Work: Assist the Board inStart and End Date: August 2020 - Aug 2021Deciding what issues to support

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

Yes No

☐ ☒

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒7. Are any issues of municipal law involved? If so, describe: If so, I will not participate in decisions☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☐

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ ☒

APPROVED BY:

[Signature]Date: 7/14/20M. A. TholidorDate: 07/15/2020

Supervisor

[Signature]Date: 7/24/20

Branch Chief

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

I will not spend work time or resources in performing my duties on the Board and will refrain from any decisions that may potentially be related to the work of our office.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
DEC 30 2019
HUMAN RESOURCES

Name: FRANK OROZCO JR. Date of Request: 12-16-2019
 City Attorney Branch/Section: CIVIL/PUBLIC FINANCE Outside Title/Position: CHIEF
 Outside Employer Name and Address: (SELF) Number of hours per week: 0-6
 Outside Work Schedule days/times: VARIES
 Phone Number:
 Type of Work: CULINARY INSTRUCTION AND CATERING. Start and End Date: 1-1-2020/ 12-31-2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider *★ PLEASE SEE MEMORANDUM ATTACHED ★*

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>VARIES</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Beverly A. Cook
Supervisor
MAK
Chief of Staff

Date: 12/17/2019
Date: 12/24/19

Branch Chief

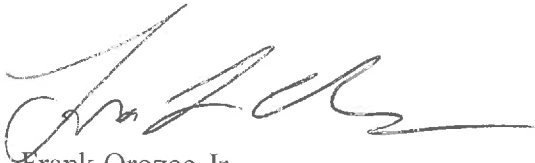
Date: 12/18/19

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Outside Employment Approval Form (2020)

Addendum

- None of the proposed outside employment would occur during regular business hours or conflict with my daily work schedule;
- The number of hours would be approximately 0 to 6 (maximum) hours per week;
- None of my perspective clients/customers have any business, directly or indirectly, with the City of Los Angeles. Should a potential or actual conflict with the City of Los Angeles arise from a *new* client/customer, I would submit a specific 'Outside Employment Approval Form' to address any such issue.

A handwritten signature in black ink, appearing to read 'Frank Orozco Jr.', with a stylized, flowing script.

Frank Orozco Jr.
Deputy City Attorney

RECEIVED

DEC 30 2019

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

⊗ No change from 2018. *[Signature]*

Name: André QuinteroDate of Request: 12/23/19City Attorney Branch/Section: Central TrialsOutside Title/Position: Mayor

Outside Employer Name and address:

Number of hours per ~~week~~ Month 20 Hours
City of El Monte
11333 Valley Blvd, El Monte, CA 91733
Outside Work Schedule days/times: 1st + 3rd Tues of the month 5-10pmPhone Number: [REDACTED]Type of Work: City CouncilStart and End Date: 01/01/20, 12/31/20

⊗ I will not work while performing my duties as a DC A Legislator

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: Only to the extent that I will be provided legal counsel by the El Monte City Attorney

☒ ☐

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

approximately \$11321 Month + Health Benefits

☒ ☐

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

[Signature]

Date: 12-23-19Date: 12/27/19

Supervisor

WAL

Branch Chief

Date: 12-30-19

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

DEC 30 2019

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

(*) No Change from 2018 *JP*

Name:

Andre Quintero

Date of Request:

12/23/19

City Attorney Branch/Section:

Central Trials

Outside Title/Position:

Boardmember

Outside Employer Name and address:

Sanitation Districts of LA County
1955 Workmenmill Rd, Whittier, CA 90601

Number of hours per ^{Month} week:2 HRS

Outside Work Schedule days/times:

LAST WED of the
month 1pm-3pm

Phone Number

[REDACTED]

Type of Work:

Board of Directors, Dist 15Start and End Date: 01/01/20, 12/31/20

(*) I will not work while performing my duties as DEA A-L-1
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐☒

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐☒

7. Are any issues of municipal law involved? If so, describe: _____

☐☒

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$125/month☒☐

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

[Signature]Date: 12-23-19Date: 12/27/19

Supervisor

UAC

Branch Chief

Date: 12-30-19

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: JULIE RAFFISH Date of Request: 6/18/2020
City Attorney Branch/Section: PUBLIC SAFETY GEN. COUNSEL DIVISION Outside Title/Position: Director
Outside Employer Name and Address: LAPFEU Number of hours per week: 1-2
16150 Sherman Way Outside Work Schedule days/times: VARIES
Van Nuys, CA 91406 Phone Number: [REDACTED]
Type of Work: VOLUNTEER BOARD OF DIRECTORS FOR CREDIT UNION Start and End Date: 7/1/20 - 6/30/21 / ONGOING

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ Yes ☒ No
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ Yes ☒ No
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ Yes ☒ No
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ Yes ☒ No
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ Yes ☒ No
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ Yes ☒ No
7. Are any issues of municipal law involved? If so, describe: _____ ☐ Yes ☒ No
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ ☐ Yes ☒ No

9. Will you receive any remuneration for your employment? If so, list the approximate amount: ☐ Yes ☐ No

APPROVED BY:

[Signature]
Supervisor

Date: 6/18/20

Date: 7/15/20

[Signature]
Branch Chief

Date: 7/13/20

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Julie Riley City Attorney Branch/ Date of Request: 4/20/20
Section: DWP Outside Employer Name and Outside Title/Position: Public Works
Address: City of South Pasadena, 1414 Mission St., South Commissioner _____
Pasadena 91030 Number of hours per week: 3
_____ Outside Work Schedule Wed. 6:30 p.m.
Type of Work: Volunteer commissioner days/times: _____ Phone Number: _____

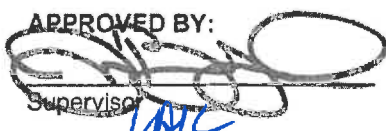
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS Start and End
Date: 4/15/20 / 12/31/21

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: <u>Yes, local South Pasadena issues</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:


Supervisor LNC
Chief of Staff

Date: 4/21/20

Date: 4/22/20

Branch Chief

Date: _____

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Rosalind Russell

Date of Request: 7-24-2022

City Attorney Branch/Section: Metro

Outside Title/Position: Advisory board member for MADD

Outside Employer Name and Address:

Number of hours per week: 0-2

MADD 5455 Garden Grove Blvd.
Suite 150 Westminster, Ca. 92683

Outside Work Schedule days/times: Saturday and Sunday's only. no set time.

Phone: [REDACTED]

Type of Work: participate on advisory board re: public safety related to DUI's.

Start and End Date: 8-1-2020 thru 8-1-2021

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]
Supervisor
Leela Kapur
Chief of Staff

Date: 7/24/20
Date: 9/23/20

[Signature]
Branch Chief

Date: 7/18/2020
Date: 09/22/2020

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RECEIVED

FEB 28 2020

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

HUMAN RESOURCES

Name: Sireen Sawaf ATTORNEY

Date of Request: 2/27/2020

City Attorney Branch/Section: Gen. Civil Lit

Outside Title/Position: Depo Attorney - Specially Appearing

Outside Employer Name and Address:

Number of hours per week: 1 Depo

Specially Appearing to represent my husband, a witness in Auto collision

Outside Work Schedule days/times: Saturday

Phone Number: [REDACTED]

Type of Work: Depo Defense/Representation

Start and End Date: 2/29/2020 or March 2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Supervisor

Date: 2-28-20

Branch Chief

Date: 2-28-20

Chief of Staff

Date: 2-28-2020

with the understanding from Sireen, that the collision

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Took place on 9 Freeway, note city street, and thus there is no chance the city would be involved in the lawsuit.

MP

RECEIVED
JAN 23 2020
HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Richard A. Schmidt

Date of Request: 1-9-20

City Attorney Branch/Section: Criminal/Vandalisms

Outside Title/Position: Instructor

Outside Employer Name and Address:

Number of hours per week: Varies, evenings

Trial Advocacy Corp. LLC

Outside Work Schedule days/times: Varies in days

16110 Northfield St., Pacific Palisades, CA

Phone Number: [REDACTED]

Type of Work: Trial advocacy training

Start and End Date: 1-9-20 / 12-31-20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$150 to \$200 per hour</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

[Signature]
Supervisor

Date: 1/13/20

[Signature]
Branch Chief

Date: 1/16/2020

[Signature]
Chief of Staff

Date: 1/24/20

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Andy Soliman

Date of Request: 6/16/20

City Attorney Branch/Section: NPP

Outside Title/Position: Counsel

Outside Employer Name and address:

Number of hours per week: 2

David Eskander (client)

Outside Work Schedule days/times: Weekends or after work hours

807 W. Olive Ave, Mantrovia, Ca

Phone Number: [REDACTED]

Type of Work: Attorney letter regarding Contract dispute for wedding cancelled due to COVID-19

Start and End Date: 6/16/20, 7/16/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe. _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe. _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Chief of Staff

Date: 6/16/20

Date: 6/18/20

Branch Chief

Date: 6/18/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC 549.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 10 2020

Name: Marce Soto

Date of Request: 1/2/2020

HUMAN RESOURCE

City Attorney Branch/Section: Criminal Branch /
Special Litigation - Environmental
Outside Employer Name and address: Justice
LA MAS -

Outside Title/Position: Board Member

Number of hours per week: Approximately 30
minutes Per week

Outside Work Schedule days/times: No scheduled non
hours. Board meetings are once every few Mon

Phone: [REDACTED]

Start and End Date: 12/1/19 - Present

Type of Work: Volunteer as board member of
LA-based nonprofit organization

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

- Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ Yes ☒ No
- Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official; ☐ Yes ☒ No
- Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ Yes ☒ No
- Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ Yes ☒ No
- Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ Yes ☒ No
- Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ Yes ☒ No
- Are any issues of municipal law involved? If so, describe: Public Procurement Law;
Zoning Analysis ☒ Yes ☐ No
- Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ ☐ Yes ☒ No
- Will you receive any remuneration for your employment? If so, list the approximate amount: _____ ☐ Yes ☒ No

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Date: 1/8/2020

Date: _____

Branch Chief

Date: 1/10/20

Chief of Staff

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OCT 01 2020

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

HUMAN RESOURCES

Name: Vivienne Susning Date of Request: 9/15/2020
 City Attorney Branch/Section: Labor Relations Outside Title/Position: Mock Trial Coach
 Outside Employer Name and Address: GALA - Girls Academy Los Angeles Number of hours per week: 5-10
(LAUSD) Outside Work Schedule days/times: 5 hrs/week, time varies + 5 mid-day 45 minutes
 Type of Work: Mock Trial Team coach - High School Phone Number: 213-978-7182 Start and End Date: 9/21/2020 12/31/2020 lectures (virtual)

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ Yes ☒ No
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ Yes ☒ No
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ Yes ☒ No
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ Yes ☒ No
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ Yes ☒ No
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ Yes ☒ No
7. Are any issues of municipal law involved? If so, describe: _____ ☐ Yes ☒ No
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ ☐ Yes ☒ No
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ ☐ Yes ☒ No

APPROVED BY:

[Signature]
Supervisor WALC

Date: 9/15/20

[Signature]
Branch Chief

Date: 9/15/20Date: 9/15/20

Chief of Staff

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 15 2020

Name: Richard Tom

Date of Request: 12/31/20 **HUMAN RESOURCES**

City Attorney Branch/Section: LADWP Division

Outside Title/Position: Member: Citizen Advisory Committee

Outside Employer Name and address:

Number of hours per week: 2

Clean Power Alliance
555 W. 5th St., LA CA

Outside Work Schedule days/times: Evenings

Phone Number: [REDACTED]

Type of Work: Volunteer, Community
Advisory Committee

Start and End Date: 1/1/2020 / 12/31/2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: _____

☐ ☒

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ ☒

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Date: 1/3/20

Date: _____

Branch Chief

Date: 1/16/20

Chief of Staff

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

JAN 15 2020

Name: Richard Tom

Date of Request: 12/31/2019 **HUMAN RESOURCES**

City Attorney Branch/Section: LADWP Division

Outside Title/Position: Planning Commissioner

Outside Employer Name and address:

Number of hours per week: 3

City of South Pasadena
1515 Mission St., S. Pasadena CA

Outside Work Schedule days/times: Evenings - Meeting

Phone Number: [REDACTED]

Type of Work: Volunteer Commissioner

Start and End Date: Jan. 2020 / Dec. 2020

1/1/2020 - 12/31/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: _____

☐ ☒

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ ☒

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Date: 1/3/20

Date: _____

Branch Chief

Date: 1/16/20

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

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FEB 11 2020

HUMAN RESOURCES

Name: Richard Tom Date of Request: 1/15/2020
City Attorney Branch/Section: Water & Power Division Outside Title/Position: Board Member
Outside Employer Name and address: Neighborhood Legal Services of LA Number of hours per week: 2
1102 Cherry Chase Dr., Glendale CA Outside Work Schedule days/times: Evenings
Type of Work: Volunteer Board Service Phone Number: [REDACTED]
Start and End Date: 1/1/2020 / 12/31/2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor: [Signature] Date: 4/24/20 Branch Chief: _____
Date: 2/11/2020

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Christina Tusan

Date of Request: 4/29/2020

City Attorney Branch/Section: Criminal/Spec Lit/Consumer

Outside Title/Position: Programs Committee/Speaker

Outside Employer Name and Address:

Number of hours per week: .5 - 1 hour

Stanford Professional Women of Los Angeles

Outside Work Schedule days/times: Evenings/Weekends

326 Galvez Street, Stanford Ca 94305

Phone Number: [REDACTED]

Type of Work: Volunteer Program Coordinator

Start and End Date: 2019-2020

End date June 30, 2021

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Will Rivera
Supervisor

Date: 4/29/2020 Mary Clare Molidor

Date: 05/01/2020

WAC
Chief of Staff

Date: 5/7/20 Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: Sean Tyler Date of Request: August 2, 2020
City Attorney Branch/Section: Criminal/SJS/PTU Outside Title/Position: Instructor
Outside Employer Name and Address: University of California, Los Angeles Number of hours per week: 5
1145 Gayley Ave., Los Angeles, CA 90024 Outside Work Schedule days/times: M/W or T/TH, Nights
Phone Number: [REDACTED]
Type of Work: Instruction and admissions Start and End Date: 8.15.20 / ~~8.15.20~~ 8/15/2021

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>Approximately \$9,000 to \$12,000 a year</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

David A Bozanich Date: 08/04/2020 M. O. Molitor Date: 09/16/2020
Supervisor Branch Chief
HALK Date: 9/17/20
Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Michael M. Walsh

Date of Request: August 3, 2020

City Attorney Branch/Section: Civil Appellate

Outside Title/Position: Guest lecturer

Outside Employer Name and Address:

Number of hours ~~per week~~: 5-10 annually

USC School of Pharmacy

I have been giving this lecture annually for over
Outside Work Schedule days/times: 10 years

Phone Number: 213-978-2209

Type of Work: Lecture on Medical Products and Liability

Start and End Date: September 20, 2020

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ Yes ☒ No

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ Yes ☒ No

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ Yes ☒ No

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ Yes ☒ No

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ Yes ☒ No

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ Yes ☒ No

7. Are any issues of municipal law involved? If so, describe: _____

☐ Yes ☒ No

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ Yes ☒ No

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
\$375, (Three hundred and seventy five dollars)

☒ Yes ☐ No

APPROVED BY:

SLITHE ROCK
Supervisor
Leela Kapur
Chief of Staff

Date: 08/10/2020
Date: 8/18/20

[Signature]
Branch Chief

Date: 8/18/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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FEB - 5 2020
HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Michelle West (Scott)

Date of Request: 1/31/20

City Attorney Branch/Section: SNAGD-NPP

Outside Title/Position: Loan Signing Agent

Outside Employer Name and address:

Number of hours per week: 10-15

Self

Outside Work Schedule days/times: Evenings/weekends

Phone Number: [REDACTED]

Type of Work: Notary Public

Start and End Date: 2/28/20 , 2/28/21

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: No

☐ ☒

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: No

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

Yes. \$75.00 \$150 per signing

☒ ☐

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Date: 1/31/20

Branch Chief

Date: 1/31/2020

Date: 2/5/20

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: OSCAR R. WINSLOW

Date of Request: JAN 15, 2020

City Attorney Branch/Section: AIRPORT DIVISION

Outside Title/Position: AUT ATTORNEY
HEARING OFFICER/MEDIATOR

Outside Employer Name and Address:

SELF / HOME

Number of hours per week: 0-10

Outside Work Schedule days/times: SUN-SAT
VARIES

Phone Number

Type of Work: ATTORNEY CONSULTING
GENERAL LEGAL; HEARING OFFICER,
MEDIATOR

Start and End Date: 1-15-2019-1-14-2021

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>UP TO \$250 PER HOUR. THERE WILL ALSO BE VOLUNTEER WORK</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Tommy J.

Date: 1-15-20

James S. Q.

Date: 01.15.2020

Supervisor

Branch Chief

Chief of Staff

Date: 1/29/2020

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Approved with understanding that employee will not represent any client or oversee any mediation or hearing which conflicts with or has the potential to conflict with the City's interests or his job duties. Employee has indicated work will be done only on weekends. As such, he won't be doing so doing his regularly scheduled work hours and he should notify office if he changes that intention, as mediation outside work during regular hours should be kept to a reasonable minimum.

TO: LEELA KAPUR, CHIEF OF STAFF
DAVID MICHAELSON, CHIEF ASSISTANT CITY ATTORNEY
TERRY P. KAUFMANN MACIAS, MANAGING SR. ASST. CITY
ATTORNEY

FROM: DONNA WONG, DEPUTY CITY ATTORNEY

SUBJECT: 2020 Outside Employment Request – Board of Directors, Special Service for
Groups, 501(c)

DATE: July 21, 2020

I am seeking renewed approval for unpaid service as a First Vice President on the Board of Directors for Special Service for Groups (SSG) for the term August 2020 through August 2021.

Attached to this memo is:

1. Current year Outside Employment Approval Form dated July 21, 2020.
2. The prior approved 2019 year Outside Employment Approval Form (dated August 30, 2019) and August 30, 2019 memorandum from me without attachments seeking approval of this unpaid service (2019 Memo). The 2019 Memo's narrative remains current as of this instant memorandum, with programing information updated in below item No. 3.
3. A July 2020 print out of SSG's list of programs and services, list of funders, and list of partners and collaborators, taken from the SSG website (www.ssg.org).

Please let me know if further information is requested.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Donna Wong Date of Request: 7-21-2020
City Attorney Branch/Section: Civil - Land Use Outside Title/Position: Dir. / Officer Vice Pres.
Outside Employer Name and Address: Special Service For Groups (SSG) Number of hours per week: 4-5 hrs / mo
905 E. 8th St., LA CA 90021 Outside Work Schedule days/times: No weekly schedule
SSG Phone Number: [REDACTED]
Type of Work: Board of Dir. / Officer Vice Pres. Start and End Date: 8/2020, 8/2021

See attached Memo 7-21-2020, 2020 List of Funders / Collaborators & Partners / Programmed Services
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ Yes ☒ No
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ Yes ☒ No
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ Yes ☒ No
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ Yes ☒ No
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ Yes ☒ No
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ Yes ☒ No
7. Are any issues of municipal law involved? If so, describe: N/A ☐ Yes ☒ No
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: N/A ☐ Yes ☒ No
9. Will you receive any remuneration for your employment? If so, list the approximate amount: N/A ☐ Yes ☒ No

APPROVED BY: No work involving the City and no work that will interfere with current workload.

/s/Terry Kaufmann Macias Date: August 3, 2020 [Signature] Date: 8/10/21
Supervisor [Signature] Branch Chief
Chief of Staff Date: 8/12/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

*Donna, Please adhere to guidance in the 2019 approval.
Thanks. David*

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
DEC 03 2019
HUMAN RESOURCE

Name: Donna Wong

Date of Request: 8-30-2019

City Attorney Branch/Section: Civil-Land Use

Outside Title/Position: Dir. / Officer Vice Pres.

Outside Employer Name and Address:

Number of hours per week: 4-5 Hrs/month

Special Service For Groups (SSG)

Outside Work Schedule days/times: No Weekly Schedule

905 E. 8th St. Los Angeles CA 90021

Phone Number: [REDACTED]

Type of Work: Board of Directors / Officer V.P.

Start and End Date: 8/2019, 8/2020

C- attached List Funders / Partners & Collaborators / List Programs & Services.

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

& CF 18-0691

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: N/A

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: N/A

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☐ ☒

APPROVED BY: as long as it doesn't interfere with work

Supervisor

Date: 8/30/19

Branch Chief

Date: 11/25/19

Chief of Staff

Date: 12/2/19

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2.

This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you

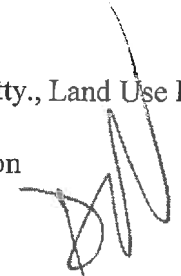
Thanks for your patience Donna. Please make sure you do not get involved in any matter the organization has with the City; funding, regulatory, disputes, or policy considerations that might affect the organization, and advice as to City law. Please alert your supervisory if any matter arises that might cause a concern. Thank you. David M.

TO: Leela Kapur, Chief of Staff;
David Michaelson, Chief of Municipal Law Branch;
Terry Kaufmann Macias, Supervising Sr. Asst. City Atty., Land Use Division

FROM: Donna Wong, Deputy City Attorney, Land Use Division

DATE: August 30, 2019 (2 pg)

RE: Outside Employment Approval – Board of Directors, Special Service for Groups

**INTRODUCTION**

I am seeking approval for unpaid service as a First Vice President on the Board of Directors for Special Service for Groups (SSG). Special Service for Groups is a non-profit organization dedicated to providing community-based solutions for the social and economic issues facing those in greatest need. Many of SSG's programs were first established in the 1970's and 1980's in response to the continued impact of poverty on LA communities, as well as to the varied needs of LA's diverse racial and ethnic populations. SSG's programs reflect an emphasis on cultural and linguistic competence with a number of projects targeting Latinos, African Americans and Asian Pacific immigrants and refugees. In the past and present it also has had a specific focus on mental health and homeless services. A list of all programs and services printed from the SSG website is attached to this memo (www.ssg.org) in addition to the Outside Employment Approval Form dated 8-30-2019.

FUNDING

The current SSG operating budget is approximately \$110 million. Funding predominately comes from Los Angeles County, Federal, State of California and private funding sources, with a small amount coming from the City of Los Angeles (City). A breakdown of funding between the mentioned categories can be provided on request. Attached are printouts from the SSG website (www.ssg.org) identifying the SSG funders in addition to its partners and collaborators.

PROBABILITY OF CONFLICT

I have served as an attorney in the Land Use division since in or about 2010 and am not aware of SSG attending a commission hearing or submitting a position or advocacy letter, concerning a project or policy issue that was before one of the commissions or committees advised by the Land Use Division. Nor am I aware of any project that is likely to come before one of commissions or committees advised by Land Use.

I am aware of a program recently funded by the Los Angeles Homeless Services Authority under Council File 18-0654, for which I attached the Municipal Facilities Committee transmittal.

To avoid any appearance of impropriety or confusion over my role as a City Attorney I would not appear on behalf of SSG before any City of Los Angeles decision-makers or agencies in the event SSG has business with the City. I would also avoid voting on or signing documents associated with any business SSG has with the City. In addition I would avoid providing legal advice on any project/program that SSG may be processing with the City.

Other attorneys in Land Use have in the recent past provided advice on State legislation involving either bridge housing or low-barrier navigation centers. Please let me know if further information is requested along these lines.

Our Funders

Our Funders

Our Funders

Warning: Use of undefined constant simple_breadcrumb - assumed 'simple_breadcrumb' (this will throw an Error in a future version of PHP) in /home/ssgroups/ssgmain.org/wp-content/themes/ssg/page-funders.php on line 12



SSG's programming is made possible through the following sources:

Federal Funding

- Centers for Disease Control and Prevention
- Substance Abuse & Mental Health Services Administration
- United States Department of Agriculture
- United States Department of Justice
- United States Department of Labor
- United States Probation and Pretrial Services

State of California Funding

- California Department of Rehabilitation
- California Victim Compensation and Government Claims Board

Local Government Funding

- ABC Unified School District
- City & County of San Francisco Department of Children, Youth & Their Families
- City & County of San Francisco Department of Public Health
- City of Los Angeles Department of Aging
- City of Los Angeles Department on Disability
- Housing Authority of the City of Los Angeles
- Housing Authority of the County of Los Angeles
- Long Beach Unified School District
- Los Angeles County Arts Commission (CIAG)
- Los Angeles County Community and Senior Services/AAA
- Los Angeles County Community Development Commission
- Los Angeles County Department of Children and Family Services
- Los Angeles County Department of Health Services
- Los Angeles County Department of Mental Health
- Los Angeles County Department of Probation
- Los Angeles County Department of Public Health: DHSP
- Los Angeles County Department of Public Health: SAPC
- Los Angeles County Department of Public Social Services/CSBG
- Los Angeles County Office of Education
- Los Angeles Homeless Services Authority
- Los Angeles Housing and Community Investment Department
- Orange County Health Care Agency
- San Francisco Unified School District

Other Public Funding

- California Association of Mental Health Peer Run Organizations
- California Mental Health Services Authority

- California State University-Fullerton
- First 5 Los Angeles
- Mental Health Association of San Francisco

Corporate, Foundation, Private, and Individual Giving

- Aetna Foundation
- Blue Shield of California Foundation
- California Community Foundation
- California Freshworks Fund
- Circle of Change (AAPIP)
- Comerica Bank
- Ebell of Los Angeles Rest Cottage Association
- Janssen Therapeutics
- Kaiser Foundation Community Benefit
- Kaiser Permanente – Baldwin Park Medical Center
- Kaiser Permanente – Los Angeles Medical Center
- Kaiser Permanente – Orange County
- Kaiser Permanente – West Los Angeles
- Los Angeles Women's Giving Circle
- March of Dimes, California Chapter
- Merck Sharpe & Dohme Corporation
- Pentel of America, Ltd.
- Queenscare Charitable Division
- Research Foundation of CUNY
- Roth Family Foundation
- Susan G. Komen, Los Angeles County
- The California Wellness Foundation
- Thomas Safran and Associates (TSA Housing)
- United Way of Greater Los Angeles

Funding from contracts & subcontracts

- Asian Americans Advancing Justice, Los Angeles
- Eisner Family Medicine Center at California Hospital
- Eisner Pediatric & Family Medical Center
- Empowering Pacific Islander Communities (EPIC)
- Front Porch Communities and Services
- HealthRight 360
- JWCH Institute
- Koreatown Youth Community Center
- Pacific Clinics
- Partners in Care Foundation
- Providence Little Company of Mary Medical Center Torrance
- Public Health Foundation Enterprises
- St. Francis Medical Center
- Weingart Center for the Homeless

Last updated: December 2015

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About Us

Mission, Ethics & Values,
Priorities

History

Leadership

Partners and Collaborators

News and Events

Newsletters

Careers

Partners and Collaborators

Warning: Use of undefined constant `simple_breadcrumb` - assumed '`simple_breadcrumb`' (this will throw an Error in a future version of PHP) in `/home/ssgroups/ssgmain.org/wp-content/themes/ssg/page-about.php` on line 12

SSG is proud to partner with many different organizations across the greater Los Angeles area and in San Francisco for the benefit of our target communities. Below are some highlights of our many collaborative relationships.

Organizations with SSG as a Fiscal Sponsor

- [Asian Pacific Policy and Planning Council \(A3PCON\)](#)
- [CYPHER](#)
- [Families & Criminal Justice](#)
- [Kizuna](#)
- [Network for Social Work Management](#)
- [TransLatin@ Coalition](#)

Partners and Subcontractors

Many SSG programs partner with other community-based organizations to deliver a wide variety of services across the County. These partners include, but are not limited to, the following:

- [2 The Next Step](#)
- [Abt Associates](#)
- [Abraham Low Self Help System](#)
- [A Community of Friends](#)
- [Advancement Project/Healthy City](#)
- [American Diabetes Association](#)
- [American Heart Association](#)
- [A New Direction](#)
- [Asian Americans Advancing Justice – Los Angeles](#)
- [Asian Pacific Women's Center](#)
- [Asian Youth Center](#)
- [Bike San Gabriel Valley \(Bike SGV\)](#)
- [California Community Foundation](#)
- [California State University, Fullerton](#)
- [Cambodian Association of America](#)
- [Center for the Pacific Asian Family](#)
- [Central City Community Health Center](#)
- [Center for Nonprofit Management](#)
- [Champions of Caring Connections](#)
- [Chicago School of Professional Psychology](#)
- [Children's Hospital Los Angeles \(CHLA\)](#)
- [Chinatown Service Center](#)
- [City of Youth Academy](#)
- [Coalition for Responsible Community Development](#)
- [Community Action Partnership of Orange County](#)
- [Community-Campus Partnerships for Health](#)
- [Community Minded Business](#)
- [Dare U to Care](#)
- [Corporation for Supportive Housing](#)
- [Eisner Health](#)
- [Empowering Pacific Islander Communities](#)
- [Essence of Light](#)
- [First S LA](#)
- [First To Serve](#)
- [Flood Gates](#)
- [Friends Outside in Los Angeles](#)
- [From Lot to Spot \(FLTS\)](#)
- [Front Porch](#)
- [Gardena Valley Japanese Cultural Institute \(GVJCI\)](#)

- [Good Seed Community Development Corporation](#)
- [Goodwill Southern California](#)
- [Guam Communications Network](#)
- [Harder + Company](#)
- [Homeboy Industries](#)
- [Japanese American Citizens League – Pacific Southwest District \(JACL-PSW\)](#)
- [Japanese Community Youth Council \(JCYC\)](#)
- [JWCI Institute](#)
- [Korean American Family Services \(KFAM I.A.\)](#)
- [Korean American Family Service Center](#)
- [Koreatown Youth and Community Center](#)
- [Lawndale Elementary School District](#)
- [Leadership Education for Asian Pacifics \(LEAP\)](#)
- [Leadership for Urban Renewal Network \(LURN\)](#)
- [Liberty Hill Foundation](#)
- [Little Tokyo Service Center \(LTSC\)](#)
- [Long Beach Unified School District](#)
- [Los Angeles County Sherriff's Department](#)
- [Los Angeles Department Of Public Health \(DPH\)](#)
- [Los Angeles Department of Water & Power](#)
- [Los Angeles Educational Partnership](#)
- [Los Angeles Food Policy Council \(LAFPC\)](#)
- [Los Angeles Office of Education](#)
- [Los Angeles Regional Food Bank](#)
- [Los Angeles Unified School District](#)
- [Mark Keppel High School](#)
- [MJB Transitional Housing](#)
- [Multicultural Communities for Mobility \(MCM\)](#)
- [National Asian Pacific American Families Against Substance Abuse \(NAPAFASA\)](#)
- [Office of Samoan Affairs](#)
- [Orange County Health Care Agency](#)
- [Pacific Clinics/Asian Pacific Family Center](#)
- [Pacoima Beautiful](#)
- [Partners in Care Foundation](#)
- [Pathways Community School](#)
- [People Helping People](#)
- [Program for Torture Victims](#)
- [Providence Little Company of Mary Medical Center Torrance](#)
- [St. Barnabas Senior Services](#)
- [Samoan National Nurses Association](#)
- [San Fernando Valley Japanese Community Center](#)
- [San Francisco AIM High](#)
- [Search to Involve Filipino Americans](#)
- [Seeking Peaceful Solutions, Inc.](#)
- [SHARE!](#)
- [Shields for Families](#)
- [Sleep Tight Tonight Transitional Services, Inc](#)
- [Social Justice Learning Institute \(SJLI\)](#)
- [South Asian Network](#)
- [South Bay Family Health Care](#)
- [South Coast Air Quality Management District \(SCAQMD\)](#)
- [Southeast Asian Community Alliance \(SEACA\)](#)
- [Southern California Environmental Health Sciences Center](#)
- [St. Francis Medical Center](#)
- [Tessie Cleveland Community Services Corporation](#)
- [Testimonial Community Love Center](#)
- [T.H.E. Clinic](#)
- [The Wall Las Memorias Project](#)
- [Thomas Safran and Associates \(TSA Housing\)](#)
- [UMMA](#)
- [United States Environmental Protection Agency \(U.S. EPA\)](#)
- [USC-Eisner Family Medicine Center at California Hospital](#)
- [Volunteers of America](#)
- [Watts Labor Community Action Committee \(WLCAC\)](#)
- [Weaving and Islander Network for Cancer Awareness Research and Training](#)
- [Weingart Center for the Homeless](#)
- [White House Initiative on Asian Americans and Pacific Islanders \(WHIAAPI\)](#)
- [Women Alive](#)

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Programs & Services

List of All Programs & Services
Advocacy
Capacity Building
Children, Youth & Families
Forensic Treatment/Criminal Justice
Health
Homeless/Safety Net/Basic Needs
Housing
Mental Health
Older Adults
Substance Abuse
Research
Workforce Development

List of All Programs & Services

Warning: Use of undefined constant simple_breadcrumb - assumed 'simple_breadcrumb' (this will throw an Error in a future version of PHP) in /home/ssgroups/ssgmain.org/wp-content/themes/ssg/page-programs.php on line 12

APAIT

- [Capacity Building](#)
- [Health](#)
- [Substance Abuse](#)

ASIAN PACIFIC COUNSELING & TREATMENT CENTERS (APCTC)

- [Children, Youth & Families](#)
- [Housing](#)
- [Mental Health](#)

ALLIANCE

- [Mental Health](#)

ASIAN PACIFIC ISLANDER FORWARD MOVEMENT (APIFM)

- [Advocacy](#)
- [Health](#)

AP RECOVERY

- [Mental Health](#)

BENEFITS ASSISTANCE CLIENTS' URBAN PROJECT (BACUP)

- [Advocacy](#)
- [Mental Health](#)

CHILDREN'S DENTAL AND OUTREACH PROJECT (CDOP)

- [Children, Youth & Families](#)
- [Health](#)

COMPTON REFERRAL SERVICE PROJECT (CRS)

- [Forensic Treatment/Criminal Justice](#)

FAITH IN COMMUNITIES (FIC)

- [Capacity Building](#)

HOMELESS OUTREACH PROGRAM INTEGRATED CARE SYSTEM (HOPICS)

- [Children, Youth & Families](#)
- [Homeless/Safety Net/Basic Needs](#)
- [Mental Health](#)
- [Substance Abuse](#)

INTEGRATED BEHAVIORAL HEALTH TEAM

- [Mental Health](#)

OCCUPATIONAL THERAPY TRAINING PROGRAM – LOS ANGELES (OTTP-LA)

- [Children, Youth & Families](#)
- [Forensic Treatment/Criminal Justice](#)
- [Mental Health](#)
- [Workforce Development](#)

OCCUPATIONAL THERAPY TRAINING PROGRAM – SAN FRANCISCO (OTTP-SF)

- [Children, Youth & Families](#)
- [Mental Health](#)
- [Workforce Development](#)

PACIFIC ASIAN ALCOHOL AND DRUG PROGRAM (PAADP)

- [Substance Abuse](#)

PALS FOR HEALTH (PALS)

- [Advocacy](#)

- [Health](#)

PARENTS NEIGHBORHOOD YOUTH PROGRAM (PNYP)

- [Children, Youth & Families](#)

PROJECT 180

- [Forensic Treatment/Criminal Justice](#)
- [Mental Health](#)
- [Substance Abuse](#)

RESEARCH & EVALUATION TEAM (R&E)

- [Capacity Building](#)
- [Research](#)

SSG SUSTAINING INDEPENDENT LIVES WITH VITAL EMPOWERING RESOURCES (SILVER)

***FORMERLY OLDER ADULTS DIVISION (OAD)**

- [Health](#)
- [Mental Health](#)
- [Older Adults](#)

STEPDOWN PROGRAMS FOR SPECIAL NEEDS POPULATIONS (IMD STEPDOWN PROGRAMS)

- [Mental Health](#)

SUSTAINABLE URBAN REVITALIZATION (SURV)

- [Housing](#)

TONGAN COMMUNITY SERVICE CENTER (TCSC)

- [Advocacy](#)
- [Children, Youth & Families](#)
- [Homeless/Safety Net/Basic Needs](#)

WEBER COMMUNITY CENTER

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Robert Young IV

Date of Request: 9/16/2020

City Attorney Branch/Section: Criminal

Outside Title/Position: Real Estate Agent

Outside Employer Name and Address:
Keller Williams Pacific Estates Realty

Number of hours per week: 10-12

2883 E. Spring St. Long Beach, CA 90806

Outside Work Schedule days/times: Evenings & Weekends

Phone Number: [REDACTED]

Type of Work: Real Estate

Start and End Date: 9/16/2020, Unknown

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>About 2% of the purchase price of a home.</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

[Signature]
Supervisor

Date: 9/16/20

M. P. Molitor
Branch Chief

Date: 09/16/2020

[Signature]
Chief of Staff

Date: 9/17/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

I will not use company time or resources for this outside employment. 9/16/2020
[Signature]

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: Elaine Zhong

Date of Request: July 8, 2020

City Attorney Branch/Section: Housing

Outside Title/Position: Lecturer in Law

Outside Employer Name and Address:
University of Southern California School of Law
699 Exposition Boulevard, Los Angeles

Number of hours per week: 2-10 hours

Outside Work Schedule days/times: Tu./Thu. 4-4:50 pm

Phone Number: [REDACTED]

Type of Work: Teaching legal writing and analysis

Start and End Date: Fall 2020, Spring 2021

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ ☒
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ ☒
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ ☒
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ ☒
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ ☒
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ ☒
7. Are any issues of municipal law involved? If so, describe: _____ ☐ ☒
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ ☐ ☒
9. Will you receive any remuneration for your employment? If so, list the approximate amount: ☒ ☐
\$5,000 per semester

APPROVED BY:

[Signature]
Supervisor
[Signature]
Chief of Staff

Date: 7/8/20
Date: 7/15/20

[Signature]
Branch Chief

Date: 7/13/20

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Employee will take appropriate CTO for any hours not dedicated to this activity during the work day.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: Denise Zimmerman

ATTORNEY

Date of Request: 06/17/20

City Attorney Branch/Section: Civil

Outside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: 1-2

n/a - I will be representing family friends in settlement negotiations to

Outside Work Schedule days/times: Variable

Phone Number: [REDACTED]

Type of Work: help them get out of a timeshare contract.

Start and End Date: 06/17/2010 10/30/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

- | | | |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:*



Date: 6-18-20



Date: 6-18-20



Date: 6-18-20

Branch Chief

Chief of Staff

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Approved to 10.30.20. If goes longer, or if it involves litigation, new approval needs to be obtained. Must be clear with all involved you are not acting as a DCA.